IN RECOGNITION OF CAPLA’S VOLUNTEERS

ALSO IN THIS ISSUE

- Water Resource Management in Alberta
- CAPLA Proposed Bylaws
- CAPLA Conference 2006
Mark Your Calendars Now!
CAPLA Conference 2006
“Building Energy Together”
May 11, 12 and 13, 2006
Roundup Centre and Hyatt Regency Hotel

CAPLA Conference 2006 Committee
Aimee & Melody – Office Co-ordinators
Cathy Lotwin – Sponsorship Co-ordinator
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Deb Waterhouse – Special Events Director

Special thanks to Zenwill Sequeira for choosing the theme for the CAPLA Conference, “Building Energy Together”.
Zenwill won a $100 gift certificate!

If you are interested in volunteer opportunities with CAPLA Conference 2006, please e-mail Val at Valrie.Anderson@cnrl.com
NEXUS  DECEMBER 2005

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Canadian/U.S. Tensions

Montana has come out firmly opposed to a coal-bed methane (CBM) development in southeastern British Columbia. Within the past few years, eight companies have received approval for CBM exploration in northeastern B.C. After exploration rights in the Crowsnest Oilfield went up for sale, representatives from Montana made a trip to British Columbia in an effort to ensure the preservation of water resources in Montana that originate in British Columbia. Both the State of Montana and the city of Fernie have argued that an environmental study should precede lease CBM sales. Provincial officials have thus far taken the position that such studies are unnecessary so early in the development process. There are reports in Montana that coalbed methane development has caused environmental damage to the Tongue River. Similar concerns have been raised with respect to planned CBM development in British Columbia that lies upstream of the Flathead River system. It is estimated that British Columbia is rich in CBM and may have an estimated ninety trillion cubic feet worth trillions of dollars.

Nevertheless, the city of Fernie has passed town hall motions aimed to prevent the development of CBM in the east Kootenay’s area. The Union of B.C. Municipalities has joined the fray and endorsed their own motion requesting that the Provincial Government issue no further drilling licenses, tenures or other permits for coalbed methane development until local communities, their local governments and First Nations representatives are consulted and their respective concerns fully addressed. Some speculate that with the present lack of infrastructure, combined with the significant additional expense related to CBM, current problems have created an insurmountable hurdle to the future development of CBM.

The state of Montana has taken a strong anti-development stance respecting CBM development in the east Kootenay region. Governor Judy Martz has asked for an environmental assessment to be conducted by a Canadian/American joint environmental assessment review panel. Montana has taken the position that the Canadian Environmental Assessment Act allows for a foreign government to make such a request. Should the issue continue to escalate, it is feasible that the Canadian federal government could decide to act and might accede to Montana’s request. Such federal action would be based upon the international nature of the potential impacts and disputes and would have to ignore the fact that the management of natural resources lies squarely with the provinces in Canada.
Water Disputes

Water disputes, also known as “western water wars”, have been the bane of cowboy novels and spaghetti westerns for generations. There is also no shortage of disputes in Alberta involving water, the public and energy companies. In the past two and one half years alone, 160 incidents of vandalism, shootings and even bombings directed at oil and gas companies and their interests have been reported. It has been stated that coalbed methane development may amount to the greatest energy-environment-economic war ever seen in the western United States. These disputes are increasing all over the American West and Alberta is no stranger to conflicts over these shared and at times, competing resources.

An infamous case involved Wayne Roberts and KB Resources and allegations of water well damage and contamination. The owner of the land, Wayne Roberts, shot Patrick Kent, VP of KB Resources, outside of his home in front of eight witnesses. Previously, the oil patch had somehow managed to avoid murder despite many oil/farm land battles over the previous 40 years. The shooting ended a feud between the two men that mainly concerned contaminated soil and groundwater from a well originally drilled by Amerada Hess and located on Roberts’ land. Roberts’ house and barn were located within the 100 meter rule and were built without objections from KB Resources. The practice of larger oil companies, such as Amerada Hess, unloading their old wells onto smaller Alberta-based oil companies such as KB Resources has arguably encouraged the avoidance of tidying up old well sites. The exchange is that the smaller firms get the opportunity to exploit what oil may have been missed which often may equal 20% of the oil and gas production capacity of the well.

A more recent case study involves Capstone Energy Ltd. and its attempt to obtain a license to remove water from the Red Deer River. Alberta Environment initially granted Capstone a license to remove 900 cubic metres of water from the river for oilfield injection use. A number of parties appealed, including representatives from the agricultural industry, as well as a number of Alberta municipalities. The Alberta Environmental Appeals Board heard the appeal and made several changes to the license, including the requirement that an analysis be conducted regarding alternative sources of water and limited the initial term of the license to one year and a second term of one year subject to changes in regulations. The impact of the decision is that fresh water should be used only as a last resort for enhanced recovery oil well injection schemes.

Other disputes have occurred throughout the province respecting water contamination. In Sundre, a local landowner is in the process of suing petroleum giant BP Energy for damages relating to their well water. The lawsuit claims that BP used flare pits in the surrounding area which contaminated the landowners groundwater, devalued their property, caused illness and damaged their livestock. It was reported that starting in 1955 Amoco,
which later amalgamated into BP, used flare pits in Sundre to burn oilfield gas on a sour gas well site. Tests have revealed high chloride rates as well as high levels of sulfur in the groundwater.

Orphan Wells And Water
An issue is where the smaller company taking over the well site does not have the financial capacity to look after all the myriad reclamation issues. Cleanups of polluted land and water can take years, cost small fortunes and result in court action. Generally, liability for polluted land in Alberta lies with the well operator in perpetuity or, in the absence of a solvent corporate well operator, lies with the government. Up until the 1990s, so many companies walked away from well sites without reclaiming them that the oil and gas industry set up an Orphan Well Fund. This plan attempts to guarantee landowners that every well site will be cleaned up by the well operator or the fund. The program collected a levy on every well transaction and cleans up several hundred wells a year. Arguably the program has a long way to go as there are presently over 30,000 suspended wells in Alberta, a considerable number of which have no viable responsible corporate party to effect reclamation at the site. The smaller Alberta-based companies want to avoid expensive reclamation costs if possible. Such costs include costly gas migration tests and soil analysis, which are required to determine if gas is reaching the surface around the wellbore. There is a fear of some landowners that well leaks will pollute land with hydrocarbons such as benzene and toluene.

Groundwater management is more evolved in jurisdictions such as Texas and Oklahoma where there is a longer history of oil and gas exploration. It has long been recognized in Texas that groundwater is often affected by the many thousands of wells that have been drilled and/or cased in the state and are later suspended and/or abandoned. When the casing eventually becomes corroded, these old oil and gas wells can serve as conduits for substances which contaminate the aquifer below. To address these concerns, the state of Texas has established the Oil Field Cleanup Fund. The Cleanup Fund replaced the old Orphan Well Fund that relied upon a $100 per well permit fee but had become less effective as oil and gas production fell. It is estimated that the Cleanup Fund plugged over 15,000 abandoned wells by 1992.

Coalbed Methane (CBM)
Coalbed methane is considered central to solving North America’s energy resource demands, for at least the near future. Just 20% of coalbed methane reservoir estimates would provide enough natural gas to fuel North America for the next 10 years. Also, it offers greater recovery potential than any arctic oil and gas and burns far cleaner. No wonder the coalbed methane bandwagon has started to hum some exciting tunes recently. Thus far there are about 300 wells in the province exploiting coalbed methane as a new energy resource. This source of coalbed methane has been produced commercially in the United States for the last decade and is typically being produced from coal beds located in Upper Cretaceous and Tertiary strata. These same strata in Alberta have extensive coal resources and may be sources of coalbed methane (CBM). Produced water, whether saline or fresh, is sometimes a byproduct of CBM development and may require disposal. The disposal of large volumes of saline produced water obtained as a result of CBM development has caused environmental concerns in the United States.

The U.S. experience indicates that many local residents, especially farmers, have growing concerns regarding negative impacts upon groundwater supplies and wastage of their needed water resources. The most significant impacts thus far have included reduced water well yields and water well contamination in the areas containing CBM development. CBM development often involves dewatering an aquifer to obtain the CBM and
such dewatering practices are sure to be a significant concern to Alberta Environment, which has a stated policy to manage groundwater resources to avoid the dewatering of aquifers. Nevertheless, the dewatering of aquifers in Alberta is usually associated with open pit coal mining operations that have needed to dewater and remove aquifers during the production of coal. This practice has only been applied to limited areas and would not likely form the basis for a province-wide coalbed methane production practice. Currently, it is the practice of Alberta Environment to require that landowners near all CBM drilling sites be informed of the development, saline water must be re-injected into deep storage wells and the province must approve any freshwater pumped out of aquifers.

U.S. Coalbed Methane Experience
While there are no reported decisions involving coalbed methane in Canada thus far, there has been litigation in the U.S. The U.S. Federal Court heard an application in Casper, Wyoming a few years ago in which an injunction was being sought against the U.S. Army Corps of Engineers who had a permit to construct in-stream dams for the control and disposal of coalbed methane production water. It has been accepted in many U.S. jurisdictions that coalbed methane reservoirs have been the source of damages related to water volumes and water quality. Colorado and New Mexico are the hub of an emerging coalbed methane industry worth over one trillion dollars and over 80% of American coalbed methane production comes from the San Juan basin.

The most common practice is for energy companies to locate the coalbed methane, to pump the water out, reducing the pressures that trap the coalbed methane in the reservoir, and then use rigs to extract the liberated methane gas. As this production spreads, so have public complaints and local concerns regarding environmental impacts.

Environmental concerns have been raised in four U.S. states regarding coalbed methane development. These concerns include water well yield reductions and contamination, methane jets spurting up above ground, fires smoldering below ground, salty coalbed water dumped in rivers and toxic materials such as hydrogen sulfide being found in streams. In Wyoming, ranchers have sided with environmentalists, maybe for the first time in history, and are contending that the disposal of high sodium coalbed water into the Powder River has seriously impacted the cattle industry. The southern Ute Indians in New Mexico have also reported hot ground and damaged vegetation as a result of underground fires on their lands. The U.S. has experimented with solutions to problems concerning coalbed methane development in the past. Previously, a coalbed methane tax credit had been passed to aid in coalbed methane development and reclamation costs that met limited success and expired in 1992. New CBM projects are being planned for Indiana, Alaska, Kansas, Texas, Oklahoma and more for Colorado and Wyoming.
Tar Sands Processing

Northeastern Alberta continues to see the expansion of oil sands mining with an increasing demand for water for the processing side of the operations. This will very likely be the area where the greatest increase in the use of water by the oil and gas industry will occur in Alberta. Although water needs are expected to rise dramatically with respect to oil sands development, current development has only caused a limited increase in groundwater usage. Most of the current demand has been met from surface water sources. At present, existing and approved oil sands operations are being allocated 1.6% of the mean annual flow of the Athabasca River with future projects slated to double this demand by 2015. Syncrude now obtains about 79% of its water required for operations by recycling and reusing water from its mine tailings storage ponds. Nevertheless, many people fear that limits on water will threaten the tar sand processing industry.

It appears that the various demands placed upon water in northeastern Alberta will have to be subjected to some form of regulatory action soon. Water supply is already tight and further water demands may be considerable. For example, the wastewater pond of Syncrude alone is 4.5 miles in diameter and twenty feet deep. Once all of the planned tar sands operations are on stream, it is projected that the combined size of their wastewater ponds could form one of the largest bodies of water in northeastern Alberta. Alberta Environment established water recycling guidelines and mandatory reporting of water use for in situ oil sands facilities in Alberta in 1989. All in situ operators with freshwater requirements exceeding 5000 cubic meters per year are required to recycle produced water. Water use reporting is mandatory and a series of monthly reports must be compiled and submitted to the Alberta Utilities Board. The Oil Sands Environmental Coalition represents several local and international environmental groups and wants an assessment of water resources to take place in northeastern Alberta.

Other Water Issues

Water related issues are becoming increasingly central to Canada-United States relations. The Boundary Waters Treaty of 1909 prohibits either Canada or the United States from polluting boundary waters so as to affect the other country. In British Columbia a coal mine proposal raised concerns regarding environmental impacts and has led to the potential review of an International Joint Commission decision. The International Joint Commission (IJC) is a joint Canada-U.S. agency that was set up to handle boundary waters disputes. International water issues between Canada and the U.S. may escalate. A recent order by the U.S. Environmental Protection Agency (EPA) served to remediate decades worth of pollution in Lake Roosevelt which lies downstream from Teck Cominco’s smelter in British Columbia. The EPA Order specifically requires Teck Cominco, a Canadian company, to undertake certain studies with the involvement of the EPA. Canadian authorities remain concerned that this sets a precedent whereby the U.S. can commence Canadian environmental assessments unilaterally and impose significant costs on Canadian companies for practices wholly occurring in Canada which may not have eventual impacts in the U.S.
Conclusion

According to some, there are alternatives to oil but there are no alternatives to water. And while it could be argued that water is more valuable than oil, there is a considerable demand for oil in the short term.

Some say the answer is pure economics. Since the oil and gas industry pays nothing for the right to use the province’s water, there is no incentive to reduce water consumption.

This analysis ignores the fact that the energy industry is not the most significant water user and can only minimally impact the social costs of water usage. However, it can also be argued that without any financial incentives to reduce water use, the market fails to provide a valid measure of the relative social values of water and oil.

One of the most significant benefits from the many water diversions licensed thus far in Alberta, and the studies associated with programs such as the Orphan Well Fund, is that considerable hydrological information is available to the public. Many aquifers have been tested as part of licensing procedures that require project proponents to obtain and assess hydrological data to support their water licence applications. Residents who fear potential impacts upon groundwater sources may be able to utilize previous or ongoing hydrological assessment information. The knowledge gained from assessments and ongoing monitoring may help people plan their own approaches to resolving impacts to their water supply.

In September 2003, the Government of Alberta appointed a stakeholder Advisory Committee on Water Use Practices. The purpose of the Advisory Committee is to recommend changes to present water use policies and practices, as well as the use of oilfield injection practices and expected water demands in the future from oil and gas related development.

The Alberta Government has also developed its Water For Life Sustainable Development Strategy to plan for future impacts and demands upon water resources so as to develop and maintain a sustainable ecosystem. Alberta’s oil and gas industry received a warning from Alberta’s Environment Minister that the practice of pumping water down wells to produce more oil could lead to Alberta not having sufficient water supplies to sustain a growing population within 10 to 20 years. This warning came despite the fact that the oil and gas industry only uses about 1% of all fresh water allocated by the province. Nevertheless, even in Alberta, regulations may be inadequate to address cumulative ecological impacts of all of the various oil and gas projects such as coalbed methane, tar sands processing and steam-assisted gravity drainage. When combined with a growing population and agricultural demands, the development of these regulatory requirements will not be easy.

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Thank you to Glen Nazaruk for providing permission to reprint this two-part article that originally appeared in the November and December 2004 issues of The Negotiator.
Watch the Website
For Our New Look

Keep a close watch for CAPLA’s new look for the website! Exciting changes are coming...

General changes to all pages:
- Changed Events to Calendar in the navigation bar
- Changed Join to Join/Renew in the navigation bar
- Added Quick Search box to header to search in Roster and NEXUS
- Removed Home link from navigation bar and linked the logo instead

Home Page:
- Added Member Login box
- A sample NEXUS has been added to the side bar for non-members
- Once login Quick Links displays Roster, NEXUS Archive, Knowledge Bank, Volunteer Opportunities to side bar
- Added dates to Announcements
- Added Latest Job Postings & View Job Board
- Added View Activity Calendar under Upcoming Events

Activity Calendar:
- Ability to view All Events, Committee Meetings or Courses
- Navigation to look at the above by Month/Day/Year
- Added “Add Committee Meeting” drop-down for committee administrators. Sub-committees are included.

Downloads:
- Displayed in a Tree format
- Added sub-committees to Minutes list. Only committees with meetings already in the events table will be shown.
- Added “Post Minutes” link to each committee listed under Meeting Minutes header. You must be a committee administrator to see the link.

Links:
- Displayed in a Tree format
Management Night Dinner

On October 12, 2005, CAPLA hosted its Management Night Dinner at the Hyatt Regency Hotel. Over 450 members and their management attended this memorable event.

During dinner registration, members who volunteered this past year were presented with a CAPLA volunteer pin and a leather portfolio. The following words were spoken at the first CAPLA organizational meeting in January 1994:

“The opportunity to learn, benefit and contribute is right here, right now. Volunteers will earn a high degree of respect and recognition from Industry. Do not underestimate the value of your participation—everyone brings some experience or point of view that contributes to and enhances the final product. The power is that we can work on as many issues as we have volunteers.”

If you have thought of volunteering with CAPLA, but are not sure what you can contribute, there are many avenues for CAPLA volunteers. Sit on a particular committee; submit an Industry-related article or question for the NEXUS; make suggestions for articles, activities, speakers or topical sessions; provide insights on administration functions; help at meetings or conferences; or be a mentor. If you have just one hour to give as a volunteer, CAPLA will find a position for your talents as the possibilities are endless, and the time commitments are varied. The life-blood of our Association is its volunteers, a force that needs constant renewing and re-invigorating.

During the sumptuous steak dinner, the Centre for Energy Asset Management Studies (“CEAMS”) presented a very enjoyable talk on their non-profit organization, established to influence and promote asset management skills development, for and within the energy sector. CEAMS is designed to be an innovative and effective solution to the long-term education, training, professional development and recruitment issues facing “asset management” operations across the energy industry.

The attendees heard that the goal of CEAMS is to create a totally integrated, “high school to retirement”, Energy Asset Management education and training environment with clearly defined pathways leading to a recognized, professional career destination. This program will target new recruits to the sector, those considering a career change and those already employed in some aspect of the business, or those wishing to broaden their skills and knowledge. The integrated program will provide solid baseline knowledge on all aspects of asset management through the 2-year Diploma program with specialties available in the second 2-years of the 4-year Applied Degree program, both available through distance learning platforms and full-time day or part-time night courses. The first students will start classes in the fall of 2006.

Our keynote speaker, Mr. Barry Cioffi, delighted the attendees with his very lively and exciting speech, and his golden nuggets of information on how to “Treat your Boss as a Client” and “Why people fail”. “The definition of old is when one loses the ability to change”, is one of
Mr. Cioffi’s favorite quotes and he told the audience why this talent is so important today. Mr. Cioffi also shared his advice on “What makes a great employee” and “What makes a great manager”.

The following companies charitably sponsored the Management Night Dinner and made this event a huge success. Their generosity makes a difference to our members and CAPLA is extremely grateful for their commitment and the partnerships we have formed with them.

ARC Resources Ltd.
CAPL
EnerLink
Enerplus Resources Corporation
Explorer Software Solutions Ltd.
Heritage Park
Hunt Oil Company of Canada, Inc.
LandSolutions Inc.
Olds College
Petro-Canada Oil and Gas
Thackray Burgess Barristers & Solicitors

Here is what some members had to say:

“*The CAPLA Management Night Dinner was excellent. My guest and I enjoyed what Mr. Barry Cioffi had to offer. It is good to be reminded what a difference your attitude can make.*”

“*Just wanted to let you know last night’s dinner was the best CAPLA has ever done! Everything was absolutely delicious and the speaker was fantastic.*”

“*Mr. Cioffi’s message is an important one: positive people make for a positive organization and it starts with ourselves.*”

Here is what one Vice-President had to say:

I enjoyed the CAPLA presentations. I am very impressed at the professional pride exhibited by CAPLA and the great lengths that they are going to in order to ensure the appropriate education and training for the workforce. Most other professions in the oil industry are facing similar challenges, but I do not see the same degree of action being taken to manage the situation. CAPLA is very forward thinking in dealing with this. The mentorship program is another excellent idea and the entire industry will benefit from this.

Robert Spring, V.P. Exploration
ConocoPhillips Canada

The Management Night Dinner was a huge success due to the dedicated and responsible volunteers on the Special Events Committee: Jacquie Burke, Management Night Dinner Co-ordinator, Anna Chu, Donna Rector, Peter Sambu, Kerrie Etson and Daphne de Groot.

As well, a special thank you to CAPLA’s office staff for their instrumental contributions: Aimee Cranston and Melody Kokai. Thanks everyone!
Key Points from Barry’s speech:

- People are not your most important asset, the Right People are.
- People who believe they are entitled to Salary, Benefits, and Employment are killing companies.
- Most of us here are not Rocket Scientists – we are managers.
- Our Attitude and Behavior are what will cause us to win support from our Bosses.
- If you change how you look at yourself, you will change your Behavior.
- How about looking at yourself, not as an employee but as a Self-Employed person looking for the purchase orders to be signed not weekly pay cheques.
- Forget entitlement.
- A Business Person doesn’t have a Boss; they have clients who they want to keep “happy”.
- A Business Person doesn’t have one on ones, they have Account Reviews.
- “This is what I have done for you.”
- A Business Person wants to know what more can I do for my client, because the purchase order gets bigger or extended.
- A Business Person knows they are paid to make their Client look good. That is why they are paid.

A Business Person is always networking because they know many contracts come from their network of friends.
- The more Clients that are happy with a Business Person the more business he or she gets.
- The only security we have today is our network of past and present associates. How many of your past Client/Bosses would be a great reference for you?
- You are in a hot business and I think many people who are being displaced by outsourcing in other fields will come your way.
- This business will get competitive in time and why would your Boss/Client keep you?
- Stop being a Victim and take control of your destiny.
- “The definition of old is when you lose the ability to change.”
- There are only two reasons why a person is not doing a great job: They are either not competent or not committed. It’s that simple.

10 Simple Rules For Success

- Treat your Boss like a Client
- Don’t be a Victim to Anything or Anybody
- Build a Network
- Listen more than you talk
- Think before you open your mouth
- Seek Feedback on yourself
- Look Professional/Act Professional
- Have a Goal. Where do you want to be in 5 years?
- Embrace Change
- Do Completed Staff Work

For more information, please contact B.F. Cioffi and Associates, Inc.
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Please Help Us Thank CAPLA's Volunteers!

Phyllis Aberle .......................... Husky Oil Operations Limited
Libby Ackerley .......................... Anadarko Canada Corporation
Brenda Adams .......................... Imperial Oil Resources
Rhonda Aiello .......................... EnCana Corporation
Brenda Allbright ......................... Department of Energy
Jill Allen ................................. Canadian Natural Resources Limited
Holly Anderson .......................... Independent
Val Anderson ............................. Canadian Natural Resources Limited
Maureen Anderson ....................... TransCanada Pipelines Limited
Audrey Atkins ........................... Viking Holdings Inc.
Candace Bakay ........................... Talsisman Energy Inc.
Linda Barbaro ........................... Accrete Energy Inc.
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Don Beamer ............................... Alberta Energy and Utilities Board
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Maureen Bell ............................. Nexen Inc.
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Amber Block .............................. Integrity Land Inc. (Calgary)
Gladys Bolivar ........................... EnCana Corporation
Kathy Bonham-Curtis ...................... Burlington Resources Canada Ltd.
Tamara Bongard .......................... Independent
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Anita Bozak ............................... Independent
Laune Bradford ........................... Vermilion Resources Ltd.
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Brandy Brhele ........................... Talsisman Energy Inc.

Barbara Bridgewater ........................ Independent
Wendy Brien .............................. Barnwell of Canada, Limited
Rae Bretzke ............................... Independent
Marcia Brumec ........................... ConocoPhillips Canada Resources Corp.
Barb Bryant ............................... Devon Canada Corporation
Jeff Bryksa ............................... Petro-Canada Oil and Gas
Jacquie Burke ............................ ConocoPhillips Canada Resources Corp.
Wendy Bursey ............................. Canadian Natural Resources Limited
Brenda Burton ............................ Independent
John Bushell ............................. EnCana Corporation
Tina Caldwell ............................ Scott Land & Lease Ltd.
Rey Calosing .............................. City of Calgary
Nadine Campbell .......................... Penn West Petroleum Ltd.
Maggie Carroll ........................... Alberta Energy and Utilities Board
Jonathan Chapman ........................ Legacy Land and Title Company Inc.
Carman Chew ............................. Independent
Carol Chorney ............................ Petro-Canada Oil and Gas
Anna Chu ................................. Win Energy Corporation
Andrea Clark ............................. Canadian Natural Resources Limited
David Clark ............................... Antelope Land Services Ltd.
Colleen Cochrane ........................ Enerplus Resources Corporation
Nicky Cook ............................... Independent
Wendy Cotton ............................. Pembina Pipeline Corporation
Frank Courtright .......................... Independent
Dali Courtright ........................... Penn West Petroleum Ltd.
Margarita Cowan .......................... MGV Energy Inc.
Michelle Creguer .......................... Suncor Energy Inc.
Judy Crosby ............................... Devon Canada Corporation
Bev Curley ................................. CCS Inc.
Gordon Dainard ........................... EnCana Corporation
Vickie Darago ............................. Husky Oil Operations Limited
Brenda Davidson .......................... Duvernay Oil Corp.
Daphne de Groot .......................... Canadian Natural Resources Limited

“Courage is contagious. When a brave person takes a stand, the spines of others are stiffened.”

Billy Graham
GROUP BENEFITS REMINDER

EVERYONE BENEFITS!

CAPLA has arranged for its members to be eligible to belong to a comprehensive benefits program, including:

- **Group Life**
- **Dependant Life**
- **Accidental Death & Dismemberment**
- **Long & Short Term Disability**
- **Extended Healthcare** *(Major Medical & Prescription Drugs)*
- **Vision Care**
- **Dental**
- **Health Spending Account**

These benefits are available to you as a CAPLA Member, and in addition to the benefits listed above, CAPLA members can feel free to contact Dann Kepford for quotations for personal/corporate life insurance, disability and critical illness quotations. Dann is a broker and can obtain quotes for the entire insurance market.

Please contact: Dann Kepford @ (403) 264-6690
“You are the only person on this earth who can use your ability.”

Anonymous
Freehold Mineral Tax Business Process Streamlining

The Department of Energy (DOE) initiated a review of the Freehold Mineral Tax (FMT) business processes in October 2003. The purpose of the review is to streamline FMT processes and practices to reduce excessive workloads for both the DOE and industry.

A FMT Business Design Group, representing industry, owners, lessees and associations, examined current business interactions and made recommendations for improved processes and information exchange including automated solutions to support the defined business rules.

The FMT Business Design Group has developed the following business rules:

- DOE will continue to record freehold titles, petroleum and natural gas minerals, and owners from the Alberta Land Titles SPIN II system. Titles and owners of producing properties will be available to the title lessee and payor.
- The well licensee will be the initial default administrator of a title. The default administrator will also be the initial default lessee. The default administrator can identify a different lessee and transfer the lessee. Changes to the lessee will be done by industry. Concurrence is required.
- Where a freehold title is owned by a producer corporation, that corporation will be default payor of FMT to the DOE. The payor will invoice his lessees or other working interest owners for any private tax cost-sharing agreements. Where a freehold mineral title is owned by an individual, the lessee will be the default payor of FMT to DOE and will make adjustments with the owners for any tax cost-sharing agreements. A payor can transfer the payor role to another corporation.
- Industry requires timely title and well information to assist in keeping the FMT lessee and payor records complete and current.
- Tax statements will be sent electronically in PDF format to corporate owners and lessees. Individual owners may request PDF format.
- A documented amendment process will be developed to eliminate the need for industry to file a formal appeal when an adjustment for updated information should be calculated. Amendments of a material nature will be automatically generated by DOE on an annual basis.

DOE and the Business Design Group are reviewing methodologies to calculate a value representative of wellhead production, based on volume, revenue, and facility cost information that industry has already supplied to the Department. The goal is to eliminate the current requirement for industry to report 853,000 rows of production values.

Project Next Steps

- **October 2005.** The FMT Business Design Group endorsed the business rules and the eight process models, which represent the future business and process interactions between FMT and industry/owners.
- **November 2005 to May 2006.** DOE will meet with industry to determine a methodology for Crown calculated unit values and analyze impacts and discrepancies.
- **January 2006.** Create a Communications Working Group to communicate the project to a broader industry and owner audience.
- **2006–2007.** Detailed design and development of a new FMT system.
- **2008.** Implement automated changes.

Please contact Brenda Curle, Manager Freehold Mineral Tax (780-427-8956) if you have any questions.
Government Relations Portfolio

The details below reflect the current status of each of the working committees within this Portfolio. Please remember that volunteers are always welcomed! Should you have any questions or ideas for new initiatives, please feel free to contact me via email at gregorl@telusplanet.net or directly to the specific committee chair.

Alberta

1. PNG Tenure Advisory Task Force
   - Industry Advisory Committee is Alberta Department of Energy (“DOE”) name for this group
   - Last meeting October 27, 2005 included discussion on:
     - mandating Monthly Statement Process anticipated for July, 2006 for petroleum and natural gas
     - updates on the e-Business initiatives currently underway including e-Transfers (turnaround time is now 2-3 days for registration), e-Postings (launched successfully March 30, 2005) and e-Bidding (launch scheduled for May 3, 2006; first electronic sale June 28, 2006)
     - update on Freehold Mineral Tax working group progress. An article with more information is published elsewhere in this NEXUS

2. PNG Tenure Task Force
   - Alberta Continuation Application Form: On September 28, 2005, members from the Alberta P&NG Tenure Task Force were asked by Alberta Energy to review the current Continuation Application Form. The application form is 10 years old and with our ever changing industry and administration requirements, the task force identified numerous areas on the form where revisions would be beneficial. Members from the Task Force then met with Alberta Energy on October 27, 2005 to discuss the revisions.
     - Next Steps … by the end of the year Alberta Energy will be introducing a revised Continuation Application Form that will meet the needs of both Industry and Alberta Energy.

3. e-Tenure Communications Working Group
   - participants ensure communication on all elements of e-Tenure are distributed efficiently through dinner meetings, newsletters, website updates
   - Overview and update to the various e-Initiatives underway with AB Crown; check the e-Tenure times at: http://www.energy.gov.ab.ca/1045.asp for all publications

4. Broker Documents Task Force
   - Documents are available for downloading on the CAPLA website.
   - Special thanks again to all the volunteers who worked so diligently through many drafts to reach the final documents. Well done!

5. e-Bidding Working Group
   - System launch scheduled for May 3, 2006 for the June 28, 2006 Crown Sale
   - Final Business Design Document prepared and signed off by the working group
   - Overview training will occur at the next Information Exchange scheduled for April 28. Hands-on training will be available in May and June, 2006.
   - Next working group meeting scheduled for December 1, 2005
6. Natural Gas in Coal Tenure - Working Group

- The Final Draft Report of the Natural Gas in Coal/Coalbed Methane Mineral Tenure Recommendations has been posted on the DOE website. This report should be read as background to the MAC Preliminary Findings document. The direct link is http://www.energy.gov.ab.ca/docs/naturalgas/pdfs/cbm/PF-TenurePaper.pdf
- The Alberta Department of Energy website http://www.energy.gov.ab.ca/335.asp continues to be updated.

7. Surface Task Force

- No updates at this time

8. Freehold Mineral Tax

- An article elsewhere in this NEXUS provides additional information

British Columbia

1. Mineral Tenure Task Force

- The Task Force has recently submitted a request and samples to the BC Crown for modifications/additions to the CAPL BC Regulations course to include new Drilling Licence Regulations and their application to grouping and lease selections.
- They have also submitted some generic “form letters” that could be used for grouping/lease selection. Their input has been welcomed and is appreciated by the BC Crown.

Manitoba

- Members are encouraged to use their website (www.gov.mb.ca) as a window into the opportunities offered in Manitoba. Check out www.gov.mb.ca/itm/petroleum/gis/index.html to view a web-enabled Manitoba map displaying crown dispositions, wells, ownership to name a few.

Saskatchewan

1. Mineral Tenure Task Force

- No update at this time

2. Oil Shale and Oil Sands Regulation Review

- Saskatchewan Industry and Resources has proposed amendments to the disposition and administration of oil shale and oil sands

3. ISC Task Force

- An article elsewhere in the NEXUS provides additional information

Submitted by Lynn Gregory as Government Relations Director, with input from Committee Chairs

Industry Relations Portfolio

The detail below lists the current committees and task forces within this Portfolio. In addition to CAPLA, committee members from Provincial and Municipal Governments, other related business lines and affiliated organizations have been contributing to the development of resolutions to many of the issues that have been raised including standard documentation. Please remember that volunteers are always welcomed!

Should you have any question, ideas or new initiatives, please contact me at (403) 645-3792 or by email at gordon.dainard@encana.com or directly to a Committee Chair.
Committees:

**Land and Accounting Steering Committee**
- Mike Macjher has accepted the position of Chair and can be contacted at (403) 645-5621.
- Originally formed from the ADR Round Table as a task force to review issues, the task force moved to a standing Committee comprised of various industry association volunteers that will be forming task forces to review and make recommendations on current issues related to Land and Accounting.
- The Committee held a planning session with the Centre for Not-For-Profit facilitating and several changes in the scope of the Committee were proposed that will be reviewed by the Committee to develop a new charter, terms of reference and action plan by year end.

**Government and Industry Surface Document Standardization Committee**
- Senga Wakefield is the Chair and can be contacted at (403) 645-8243 and Debbie Degenstein is the Facilitator and can be contacted at (403) 540-1324.
- Originally formed from the ADR Round Table as a task force to review surface issues the task force is now a standing Committee that will be reviewing various surface issues, developing informational articles and standardizing surface agreements.
- The committee is currently reviewing the Right of Way License Agreement and Partial Assignment Agreement for standardization. Both of these agreements are used when you have more than one pipeline within the same right of way and you are selling one line(s) and retaining the other line(s).

**Integration Land and Financial Information Committee (PPDM and CAPLA)**
- Currently recruiting a Committee Chair and once appointed opportunities for volunteers will be posted on the CAPLA Website. If you are interested in chairing this Committee, please contact me as noted in the opening preamble.
- CAPLA has decided that we would form a Committee to work with PPDM, to initially address royalty management/administration. This area of the data model requires an extensive review by Land and Accounting staff to ensure all required data elements exist in the model to support all integrated business processes. It would be a small test subject area and we could gather some learnings and then proceed with the remaining issues identified by the Land & Accounting Steering Committee.
- PPDM Association is a not-for-profit organization that develops and maintains standards for the Resource Industry. The Association provides a round table process to bring experts together to build useful, business-driven standards. The PPDM Land Modules of the data model were designed over a period of 7 years by PPDM Land Workgroups through a process of international cooperation and collaboration.
- CAPLA brings together the different personnel involved in the land administration function, establishes standards of excellence, opens lines of communication and gains recognition for the land administration discipline within industry.
- In 2002, PPDM granted CAPLA a special Contributing Membership to facilitate future collaborative and cooperative work that may be required on the Land Module portion of the data model.
- CAPLA members, as land knowledge contributors, would be called to participate on the Committee to work with PPDM on changes or additions to the data model based on regulatory changes or business processes using actual business scenarios to capture any new or changed data elements. Members from other disciplines would also be asked to participate.
- CAPLA’s contribution to the data model would be documentation of actual business scenarios and
processes, as well as the identification of any new or changed data elements that would be required to facilitate land and any integrated processes.

C2C ADR Council
(Company to Company Alternative Dispute)
Scott Naleder is the Chair and can be contacted at (403) 264-1221.
CAPLA became a shareholder in December 2004 and continues to be a participant.
C2C plans to have its website up shortly.

Task Forces
Note that all Task Forces will have a term of one year and will focus on objectives and deliverables that can be reasonably completed in a one year period. Any issues or additional work requirements will be carried over to the next year’s Task Force if one is required.

Master Road Use 2006 Task Force
The 2005 Master Road Use Agreement and annotated notes are now available on the CAPLA Website.
Currently in the process of recruiting a Chair for the 2006 Committee. Once the new Chair is appointed, we recommend that you contact the Chair with any issues that you would like addressed.
The 2006 Master Road Use Task Force is being formed to review the Master Road Use Agreement on an annual basis and will identify issues, if any, related to the agreement and will make recommendations to the 2007 Task Force in regards to updating the agreements as required.
Volunteer opportunities will be posted on the CAPLA Website once the Chair has been appointed.

NOA Process Review 2006 Task Force
Kathryn Payne has accepted the position of Chair and can be contacted at (403) 645-6307.
The task force held its first reconvened meeting in October and the task force has determined its objectives for this year are twofold:
Submission of an article to NEXUS outlining current issues surrounding NOA use and best practices
Expanding on this information through a review of the course material currently in use for the CAPLA NOA seminars including recommendations for updating the seminar material as required.

CBM/NGC 2006 Task Force
Linda Bigelow is the Chair and can be contacted at 233-3792.
The Task Force has met regularly and has developed a project plan to provide information to the membership in the administration of CBM/NGC rights, wells and agreements.

Trust Agreement 2006 Task Force
Bonnie-Lynn McLaren has accepted the Chair and can be contacted at (403) 716-6249.
A new task force will be formed to review and address issues around trust interests and agreement provisions and to develop best practices in the administration of trusts.
Bonnie will be reviewing the legal implications of the Trustee Act prior to requesting volunteers for the Task Force and volunteer opportunities will be posted on the CAPLA Website at that time.

Freehold Mineral Lease and Mineral Title Ownership 2006 Task Force
Currently in the process of recruiting a Chair for the 2006 Task Force.
Volunteer opportunities will be posted on the CAPLA Website once the Chair has been appointed.

Submitted by Gordon Dainard as Industry Relations Director, with input from Committee Chairs.
Upcoming CAPLA Courses

The following are a list of the upcoming courses offered by CAPLA. Please see the CAPLA website for course information or to register – www.caplacanada.org.

Introduction to Land

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<td>$250.00 ($267.50 including GST)</td>
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Target Audience
Personnel wishing to have a very basic overview of Land or the Petroleum Industry.

Instructor(s)
Deborah Godfrey – Northrock Resources Ltd.
Deborah began her career in Land Administration in 1997. A CAPLA Education Committee member since 1997, Deborah was one of the original members of the ISC-CAPLA Task Force, assembled in 2001 and has facilitated all of the ISC Land Titles courses offered by CAPLA. Deborah is currently Supervisor of Lease Administration at Northrock.

Description
This course is an introductory overview of the basic functions within a Land Department and includes the following topics: Overview of the Oil and Gas Industry; Departmental Roles; Ownership of Land; Title Searches; Legal Descriptions; Unique Well Identifiers and Land Documentation. There is also an overview of an exploration play, which will bring together the topics covered in a “real world” scenario. This is a basic information course. Very specific processes and details are not covered, as this is not the purpose of this course.

Analyzing Contracts – Novice

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Target Audience
Lease Administrators familiar with Mineral Leases and their relationship to Contracts, or Junior Contracts Analysts with a basic working knowledge of Land Contracts.

Instructor(s)
Helen Klein, Supervisor/Contracts and Lease Administration – Talisman Energy Inc.
Helen began her career in 1980 with Dome Petroleum Ltd. working in the Contracts group for ten years and as a Supervisor for two years. She moved to Texaco Canada as a Landman for seven years and has been with Talisman Energy Inc. since 1996. Helen is currently a member of both CAPLA and CAPL, where she has served as a Director for six years.
Description
Through discussion led by the instructor, this course will provide a Lease Administrator and Junior Contract Analyst with a basic knowledge of how to analyze a land agreement and apply it to the land records. Participants will also learn to determine when earning has occurred, how the operating and accounting procedures relate to the contract, and to document/track outstanding obligations.

Engendering Success: Bridging the Gender Gap in Communication

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Target Audience
Individuals wishing to improve their communication skills, especially with those of the opposite gender. This seminar also gives you valuable insights into how to gain rapport and create harmonious relationships not only in work, but also in your everyday life.

Instructor(s)
Dr. Sonia Herasymowych
Dr. Sonia Herasymowych is principal of Self Energetics, a consulting firm that assists organizations and teams in developing high performance by incorporating diverse ways of thinking. Her academic qualifications include receiving a BA Honours in Chemistry and MSc in Physical Chemistry and a PhD in Biochemistry. She is a certified practitioner in Myers-Briggs Type Indicator (MBTI)(r) and the Herrmann Brain Dominance Instrument (HBDI)(r). In addition to her private practice, she is an associate of MHA Institute Inc., Calgary. She is noted for her dynamic presentations on the use of science in everyday life.

Description
When it comes to land administration, the effective communication with clients is of primary and utmost importance. Scientific research has demonstrated that miscommunication is more likely to occur when the client is of the opposite gender due to fundamental differences in thinking and conversational styles of men and women. This course will give you strategies and techniques on how to communicate better with the other gender in work and everyday life. Understanding gender differences between men and women can lead to better communication, creativity and harmonious relationships. In this seminar, you will:

- Explore the latest scientific research on brain differences between men and women and the ramifications of these differences on perceptions, priorities and behaviours.

- Examine the critical differences between men and women in thinking, problem solving, decision-making, conflict resolution and communication styles.

- Identify your own “brain software” preference, its benefits and challenges and what you can do to upgrade it.

- Learn how to overcome common sources of misunderstandings, promote harmony and gain influence.

- Evaluate your own skills in reading body language.

- Expand your own repertoire of body language skills, especially those unique to the opposite gender.
Resolving Conflict

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Target Audience
Senior, Intermediate and Junior personnel interested in improving their skills at managing conflict to achieve positive outcomes.

Instructor(s)
Barbara McNeil

Description
This one-day workshop deals with the causes and effects of interpersonal conflict, with particular emphasis on the dynamics of conflict, conflict resolution styles and the cycle of conflict. Participants begin by examining how they currently handle interpersonal conflict, learn a model for collaborative communication and then through case studies and role-playing, consider a broad range of skills, approaches and techniques useful in solving interpersonal disputes.

Administration of EUB Directive 56

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Target Audience
Surface Land Administrators or others who require an understanding of the administration process pertaining to EUB G56 regulations.

Instructor(s)
R.G. (Bob) Leitch – Antelope Land Services Ltd.

Bob has experience in contract drilling in Alberta, oilfield servicing in Northern British Columbia and agricultural experiences obtained from farming operations in Southern Alberta. Bob studied Economics at the University of British Columbia and joined Antelope Land Services in 1985. His land experience includes Surface and Mineral Right’s acquisitions in Alberta, Saskatchewan and British Columbia; Alberta Surface Rights Board & AEUB Hearing preparation and attendance; AEUB Guides 56 & 60 compliance; and extensive experience with Sustainable Resource Development Applications. He currently works with and is a partner of Antelope Land Services Ltd.

Description
This half-day course provides an understanding of EUB Guides 56 and 60 and how they affect various aspects of surface land acquisition from an administrative perspective.
Contracts Law

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Target Audience

Students taking the law portion of the CAPLA accreditation course.

Instructor(s)

Dawn Jordan – Brimac Consulting Ltd.

Dawn has worked in the oil industry since 1981. She moved to Halifax in 1988 to obtain her law degree from Dalhousie University. Dawn then practiced law in Vancouver for 4 years, specializing in Family and Personal Injury. Dawn returned to Calgary in 1995 working as a Consulting Landman, she presently specializes in Acquisitions and Divestitures. Dawn has taught Business Law classes for DeVry and the University of Calgary. In addition, Dawn is enrolled in a part-time LL.M. program in E-Business Law at Osgoode Hall Law School (U of T) and co-developed a course in EBusiness Law for the University of Calgary, Faculty of Continuing Education. Dawn is a member of CAPLA, CAPL, and the BC Bar Association.

Description

This course will provide participants with a working knowledge of contract law with examples drawn from contracts commonly used in the land industry. Students will become familiar with real property concepts including the Torrens system, crown leases and freehold leases. Instruction regarding the origins of Canadian law and the structure of various business organizations will also be included. This course was designed to provide students with the knowledge required to be successful in the law portion of the CAPLA accreditation course.

Calgary/Canmore Course & Field Trip

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Target Audience

This one day course/field trip is designed for: oil company non-technical staff (legal, land, accounting, support personnel) and less experienced technical individuals, oil industry support companies (legal, service sector, etc.), and any group interested in learning about the oil industry in Alberta.

What to Bring/Note

Southern Alberta’s weather can be beautiful, and, in a matter of hours, it can get ugly. Bring a hat, sunglasses, sunscreen and a daypack complete with some warm weather clothing, wind jacket and rain gear. Remember your camera and/or camcorder! Bad Weather Note: If weather is too disagreeable you will be contacted the evening before if the date is to change (please provide your home or cellular telephone number on your registration form).
Instructor(s)
Alberta Geo History Tours Inc.
Alberta Geo History Tours Inc. provides a Professional Geologist to guide participants through this field trip.

Description
The course/field trip begins in Calgary, proceeds to Turner Valley, passes through the foothills and ends in Canmore prior to returning to Calgary. En route, participants learn the basics about exploration/exploitation geology, geophysics and engineering – how oil and gas reserves are found, extracted and marketed – as well as gaining insight into the history of the petroleum industry and the impact changing technology has had throughout the years. From outcrop to discovery well site, from oil pool to sour gas pool, participants are taken to some of the very spots that changed Alberta's history. By days end, participants will understand the basics of rock and reservoir types, seals, traps, exploration/drilling methodologies, processing, transportation and play economics. Aside from the technical and economical aspects of the industry, participants will also gain a comprehensive insight into the historical and present day economic importance of the oil and gas industry within the economy of Alberta and Canada. Tours depart from Calgary at 8:00 am and return at 9:00 pm.

Notice of Assignment Novice

<table>
<thead>
<tr>
<th>Course Dates(s)</th>
<th>Course Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, May 9, 2006</td>
<td>½ day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Start/End Times</th>
<th>Check-In</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 am – 12:00 pm</td>
<td>8:00 am</td>
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</table>

<table>
<thead>
<tr>
<th>Registration Deadline</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, April 18, 2006</td>
<td>Not included</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Location</th>
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<tbody>
<tr>
<td>Rotary House: Located at the North end of the Big Four Building on the Stampede Grounds Victoria Park/Stampede LRT Station or Parking for $8.00/day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Member Fee</th>
<th>Non-Member Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$175.00 ($187.25 including GST)</td>
<td>$300.00 ($321.00 including GST)</td>
</tr>
</tbody>
</table>

Target Audience
Recommended for individuals who are new to the Notice of Assignment procedure and would like to gain an understanding of the assignment process.

Instructor(s)
Curt Hamrell – Land Consultant
Curt has been working within the Oil and Gas industry since 1981. He has a Petroleum Land Management Degree. His 20 plus years of Land experience includes Land Administration Contracts, A&D, Mineral Leases, Mineral Negotiations and maintenance of various Land Systems. Curt is currently consulting at Canadian Natural Resources and has been a CAPLA Education Committee Volunteer since April 2002. He supports the CAPLA Education DACUM Process, 5 year Education Plan and Curriculum Development Program. Curt is also affiliated with CAPL, as an active member he also has volunteered on the CAPL Membership Committee.

Description
Topics covered include the history of, and review of, the Industry Agreement, the Assignment Procedure, Amending Agreement and the Notice of Assignment. Attendees will be provided with some specific work-related exercises which will provide a hands-on approach to the use of the Notice of Assignment. A comprehensive binder will be provided for each participant.

Third Party Surface Agreements

<table>
<thead>
<tr>
<th>Course Dates(s)</th>
<th>Course Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, May 10, 2006</td>
<td>1 day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Start/End Times</th>
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</tr>
</thead>
<tbody>
<tr>
<td>8:30 am – 4:30 pm</td>
<td>8:00 am</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Registration Deadline</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, April 19, 2006</td>
<td>Provided</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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<tbody>
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</table>

<table>
<thead>
<tr>
<th>Member Fee</th>
<th>Non-Member Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$250.00 ($267.50 including GST)</td>
<td>$375.00 ($401.25 including GST)</td>
</tr>
</tbody>
</table>
Target Audience
Individuals who deal directly with Third Party Surface Agreements, requests for Third Party Surface Agreements and Crossing Agreements.

What To Bring/Note
Participants are encouraged to bring their own samples and questions, which will be examined if time permits.

Instructor(s)
Marie Meier
Marie began her career in Land Administration in 2001 and served two years on the CAPLA Events Committee. Marie has taught three semesters of the Surface Land Practices Course offered by SAIT. Marie is currently a Land Administrator at Antelope Land Services Ltd.

Description
Topics covered will include an overview of the various types of agreements in use, the legislation governing them as well as a practical hands-on workshop on how to use these agreements. Additional topics include an overview of standard requests and how to process such requests. The course will also discuss the use of CAPLA’s Master Road Use Agreement.

Reading Survey Plans Workshop
<table>
<thead>
<tr>
<th>Course Dates(s)</th>
<th>Course Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, May 24, 2006</td>
<td>1 day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Start/End Times</th>
<th>Check-In</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 am – 5:00 pm</td>
<td>8:30 am</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Registration Deadline</th>
<th>Lunch</th>
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<tbody>
<tr>
<td>Wednesday, May 3, 2006</td>
<td>Provided</td>
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</table>

<table>
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</thead>
<tbody>
<tr>
<td>$250.00 ($267.50 including GST)</td>
<td>$375.00 ($401.25 including GST)</td>
</tr>
</tbody>
</table>

Target Audience
Junior to Intermediate Surface Land Personnel and Interim Land Agents.

What to Bring/Note
This is a CAPLA-Member-Only Course. Attendees will tour a completed wellsite (not drilling). Please dress appropriately for weather conditions ensuring warm clothing and hiking boots or similar footwear is worn.

Instructor(s)
Mark A. Selander – McElhanney Surveys, Edmonton, AB
Mark has over 23 years experience as a Surveyor in the oil and gas industry. His assignments have taken him all over the world, both on land and the high seas. He was commissioned as an Alberta Land Surveyor in 1988 and presently lives and works out of Edmonton, Alberta.

Description
The in-class portion of this course will provide the information required to read and interpret survey plans correctly to ensure all required consents and agreements are identified. The field trip will enable attendees to gain valuable field experience and bring the survey plan to “life”.

CAPLA Course Listings for May–December 2006
May 30 Notice of Assignment – Advanced
May 31 Alberta Crown: Transfer Administration
June 21 Alberta Crown: P&NG Licence & Lease Administration
September 12 Administration of Surface Rights in BC
September 19 Administration of Freehold Mineral Rights
October 18 Administration of Indian Oil & Gas Lands – Mineral
October 18 Administration of Indian Oil & Gas Lands – Surface
October 24 Administration of Royalties
October 25 Rights of First Refusals
November 7 Know What You Own: The ABC’s of DOI’s
November 15 Think & Thrive: Mental Mastery at Work
November 21 Freehold Lessor Estates
November 22 Beyond the Lease: The Land Professional and Stakeholder Consultation
November 28 Introduction to Land 🌿
By now most of you are aware of the Centre for Energy Asset Management Studies, affectionately known as CEAMS, an initiative that had its genesis in the CAPLA 5-year Education Plan. Whether you know it or not, the Board and membership of CAPLA has been unbelievably supportive of this initiative all along the way. It is for this reason we thought you might like to know where CEAMS is today.

**Board of Directors Elected**

On Friday September 1st, the Steering Committee held a meeting at which 14 Directors were elected to the Board of the Centre for Energy Asset Management Studies, fully constituting the Centre as an Alberta Non-Profit Society. David Rudd, Manager Land Administration of Devon Canada Corporation, was elected Chair.

**Board Training Session**

The newly minted Directors of the CEAMS Board underwent an intensive Board Training session early in October. The purpose of the session was to ensure that all members of the Board are fully versed on, and clearly understand the roles, responsibilities, realities and liabilities faced by today’s Boards of Directors of Non-Profit Societies. The session was conducted by Mr. Frank Nieboer, a well recognised Calgary authority on Board governance and training, Frank came to CEAMS through the Calgary Centre for Non-Profit Management.

**New Founding Partner**

The Board also welcomed Anadarko Canada Corporation, as our newest Founding Partner. Anadarko will be represented on the Board by Helen Hudson, Manager – Land Contracts. Anadarko joins the other Founding Partners: Burlington Resources Canada, CAPLA, Devon Canada Corporation, EnCana Corporation, Husky Energy and Petro-Canada. The Sponsor Companies are Krang Energy (now Viking Energy Trust) and Hunt Oil Company of Canada.

**Education Partner Selection Process**

The Centre has been going through a very extensive search for an Education Partner to bring our exciting vision to reality. At the end of August RFPs were sent to nine different Institutions all of which had expressed an interest in becoming involved in the CEAMS project.

Since receiving the RFP, many of the Institutions have requested interviews with members of the Education Committee. These interviews have been enlightening for both parties; providing committee members with some fascinating insight into the realities of advanced education in Alberta and to the institutions, greater clarity around the scope and scale of the CEAMS vision.

Responses to the RFP were received by the end of September. Those responses are being reviewed and we will have selected our Education Partner by the middle of November.
Presentations to Industry
David Rudd recently made presentations to the Education Committee of CAPL and their Board of Directors to update them on our progress to date.
As a result of those presentations both the Education Committee and the Board have strongly endorsed the CEAMS initiative.

A presentation was also made to CAPP and we hope CEAMS will be introduced to their HR CEO Task Force this fall.

Contact has also been made with SEPAC and we hope to make a presentation to their Board also this fall, perhaps as early as November.

What’s Next?

A drive to recruit five new Founding Partners before the November 15th deadline. After that date, only Charter Partner and Sponsor Company designations will be available. Founding Partners are recognised with a seat on the CEAMS Board of Directors and much, much more.

The first draft of the Business Case for support of CEAMS is scheduled for completion by end of November. Several innovative funding strategies are currently in development for testing among the various stakeholders in the CEAMS initiative.

We are coming into a very busy and very exciting time for CEAMS as we move closer and closer to the reality of delivering our diploma/applied degree programs; stay tuned there’s a lot more to come.

You Wanted To Know

The EUB offers the Public several fact sheets to increase understanding and to facilitate their relationship with the public. The Appropriate Dispute Resolution (ADR) and EnerFAQs publications listed below provide detailed information that is presented in an easy to read, question and answer format. In addition, Guide 56 has now been renamed Directive 56 and can be found at www.eub.gov.ab.ca/bbs/documents/directives/directive056.pdf.


<table>
<thead>
<tr>
<th>EnerFAQs</th>
<th>Title</th>
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<tbody>
<tr>
<td>1</td>
<td>What is the Alberta Energy and Utilities Board?</td>
</tr>
<tr>
<td>2</td>
<td>Having Your Say at an EUB Hearing</td>
</tr>
<tr>
<td>3</td>
<td>Inspections and Enforcement of Energy Developments in Alberta</td>
</tr>
<tr>
<td>4</td>
<td>All About Critical Sour Wells</td>
</tr>
<tr>
<td>5</td>
<td>Explaining EUB Setbacks</td>
</tr>
<tr>
<td>6</td>
<td>Flaring and Incineration</td>
</tr>
<tr>
<td>7</td>
<td>Electricity and the EUB</td>
</tr>
<tr>
<td>8</td>
<td>Proposed Oil and Gas Development: A Landowner’s Guide</td>
</tr>
<tr>
<td>9</td>
<td>Animal Health</td>
</tr>
<tr>
<td>10</td>
<td>Coalbed Methane</td>
</tr>
<tr>
<td>11</td>
<td>Natural Gas Utilities</td>
</tr>
<tr>
<td>12</td>
<td>Utility Concerns: How to Make a Complaint to the EUB</td>
</tr>
<tr>
<td>13</td>
<td>The EUB And You: Agreements, Commitments, and Conditions</td>
</tr>
</tbody>
</table>

Appropriate Dispute Resolution (ADR)
Mentoring Program

Mission Statement
“The CAPLA Mentoring Program is dedicated to furthering personal and career growth of CAPLA members, through the sharing of knowledge and experience.”

Join The Program – Reap The Benefits
Here’s what some CAPLA Members have to say about their experience in the program:

Mentors:
“I am able to share my enthusiasm for land with others.”
“Reinforces my own ability.”
“I get a sense of pride in helping others.”
“It gives me a chance to give back to this industry.”
“Keeps me learning new things.”
“I have met some wonderful people!”

Mentees:
“Gives me an immediate start to my network of people.”
“The ability to contact my mentor by phone or email is invaluable to me.”
“This program gives me a feeling of belonging.”
“Being able to get precedent documents from my mentor is a great stress reliever.”
“If you’re considering becoming a mentor, be assured your time and expertise are appreciated.”
“I feel I have begun a career, not a job!”

Events Committee

Committee Members
Nicky Cook  Frank Courtright  Bev Curley
Shannon Facey  Andrea Foster  Katerina Gilbert
Kris Luft  Shelley Mclnnis  Nicole Patry
Debra Wade  Bobbi-Jo White  Shyanne Woroniuk

The Events Committee is responsible for planning quality networking opportunities through social functions in an enjoyable and fun environment.

Membership feedback is welcome and encouraged; suggestions and comments from our members assist us in the planning of CAPLA events.

We encourage you to contact anyone on the Events Committee if you have an idea or a suggestion for a future event or would like to provide feedback on a recent event. The names are listed above and their contact information can be found on the CAPLA website at www.caplacanada.org.

Networking Events

<table>
<thead>
<tr>
<th>MARCH</th>
<th>JUNE</th>
<th>AUGUST</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAPLA/IRWA Ski Trip</td>
<td>CAPLA Golf Tournament</td>
<td>Monday Night Golf League Ends</td>
</tr>
<tr>
<td>APRIL</td>
<td>JUNE</td>
<td>OCTOBER</td>
</tr>
<tr>
<td>Golf Clinic Starts</td>
<td>CAPLA/CAPL Pre-stapeme Party</td>
<td>CAPLA/IRWA Wine Tasting</td>
</tr>
<tr>
<td>JUNE</td>
<td></td>
<td>DECEMBER</td>
</tr>
<tr>
<td>CAPLA Family Day at the Zoo</td>
<td>Monday Night Golf League Begins</td>
<td>CAPLA Christmas Cheer</td>
</tr>
</tbody>
</table>

Please see future issues of NEXUS and the CAPLA website for details on these events. For registration information please visit the Events Page on the CAPLA web site at www.caplacanada.org.
Upcoming CAPL Courses

For registration or more information on these or any other CAPL seminar, please contact the CAPL office at 237-6635, fax 263-1620 or e-mail dgrieve@landman.ca. Visit our website www.landman.ca for the full calendar of seminars.

Understanding Well Logs
January 9, 2006  8:30 a.m. to 4:30 p.m.

Candidates will learn to recognize obvious zones of interest and understand the importance of basic log curves.

Fee:       CAPL Member $350.00 plus GST
           Non-Member $400.00 plus GST

Alberta P&NG Regulations
January 19, 2006  8:30 a.m. to 4:30 p.m.

This seminar will cover the administration of continuations for primary and continued leases; groupings and validation of licenses; registration of liens and transfers, surrenders, rentals, offsets; the P&NG sales process and trespass.

Fee:       CAPL Member $350.00 plus GST
           Non-Member $400.00 plus GST

1999 CAPL Freehold Mineral Lease
January 26, 2006  8:30 a.m. to 12:00 p.m.

A discussion of the philosophy adopted by the Freehold Mineral Lease Committee will be followed by a review and discussion of the changes made to the 1999 Freehold Lease and its impact on the industry.

Fee:       CAPL Member $175.00 plus GST
           Non-Member $225.00 plus GST

CAPL Farmout and Royalty Procedure
January 31, 2006  8:30 a.m. – 4:30 p.m.

and Workshop:
February 1, 2006  8:30 a.m. to 12:00 p.m.
or
February 1, 2006  1:00 p.m. to 4:30 p.m.

Jim MacLean will take participants through the document providing explanation for certain clauses and issues that may arise out of using the document. The second day sees the participants working through case studies with a “hands-on” approach in small groups.

Fee:       CAPL Member $400.00 plus GST
           Non-Member $475.00 plus GST

Oil Sands Tenure
February 2, 2006  8:30 a.m. to 12:00 p.m.

The course will focus on gaining an understanding of the current oil sands tenure regulations and will assist participants in understanding the transition from past regulations, the pre-1991 regulations to the current regulations.

Fee:       CAPL Member $175.00 plus GST
           Non-member $225.00 plus GST

Concurrent Gas Bitumen Production
February 2, 2006  1:30 p.m. to 4:30 p.m.

This course is designed to gain an understanding of EUB concurrent production, Information Directives and Regulations, and to understand the context within which they were developed.

Fee:       CAPL Member $175.00 plus GST
           Non-member $225.00 plus GST
Alberta Crown Lease Continuation  
February 16, 2006  8:30 a.m. to 4:30 p.m.

An overview of the regulations and geological case studies governing lease continuation will be provided in the morning session. The afternoon session will provide a case study approach to the Alberta lease application process.

Fee:   CAPL Member $350.00 plus GST  
Non-Member $400.00 plus GST

Alberta Limitations Act  
February 21, 2006   8:30 a.m. to 12:00 p.m.

Issues with respect to Limitations affect all of a company’s operations, therefore it is important that selected personnel in every department, position or capacity have a working knowledge and understanding of the new Alberta Limitations Act to enable them to determine when it is necessary to take steps to ensure that their company’s rights are not statute barred.

Fee:   CAPL Member $175.00 plus GST  
Non-member $225.00 plus validation

Crossword Puzzle Solution

Membership Renewal for 2006

It is almost that time of year again! Time to renew your CAPLA membership. Renewals will be available online in December. Watch the website and your weekly emails for the exact date. You will be able to renew either individually or through a corporate representative who renews all CAPLA members for your particular company.

It is important to confirm your profile information and make any required changes to ensure the correct information exists in the CAPLA Roster, for both your contact information and area of expertise.

Payment choices are: Visa, Mastercard or Cheque, confirmed by a receipt that can be printed for your records. If you choose to pay by cheque, the membership renewal is held until the cheque is received by the CAPLA Office. Once the cheque is received, your membership renewal is processed. The CAPLA Roster is automatically updated upon renewal.

It is important to renew by the deadline of January 31, 2006 to avoid interruption of member benefits (e.g. NEXUS delivery, on-line Roster access, course registration, etc.).

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Message From The President

This past October, a few Canadians attended the NALTA (National Association of Lease and Title Analysts) Conference that was held in San Diego, CA. NALTA Conferences are held annually and at different locations in the U.S. as their membership is represented by several chapters throughout the States. NALTA Conference 2006 will be in New Orleans, Louisiana in September 2006.

NALTA is truly the sister association to CAPLA south of the border. We have been very fortunate to have a great relationship with their association and have forged relationships with many of its current and past board members. Several of our Presidents, Vice-Presidents and Past-Presidents have been invited as guests to their conferences over the past decade. This year, we had our booth shipped down and I saw several hundred visitors – many asking about Canada, CAPLA and our membership. I encouraged people to come up to Canada in 2006 to attend our Conference and I think we may have a few visitors.

Attending their Conference was a great opportunity to learn about land administration practices in the U.S. and to network with our neighbours. Aside from jurisdictional differences, it is amazing to find out how similar we all are, especially with respect to the issues we are facing within our industry concerning the aging demographics, workforce shortages and lack of formal educational opportunities. The land profession, as a whole, is in need of an injection of skilled and knowledgeable staff on both sides of the border.

Many NALTA members are aware of the CEAMS initiative and I have a feeling that it will not be long before they too get on the 'train'. Several of the CEAMS founding companies have already shared the message with their offices in the U.S. It’s a very exciting time to be a part of a group of people who share a common vision as a means to address the very common issues that we are all facing with respect to the future success of our profession.

Should you ever have an opportunity to attend a NALTA Conference in the future, I strongly encourage you to do so. Even if you do not work with U.S. lands, the benefits of increased knowledge and the people that you will meet will be worth it.

NALTA values Education, Certification, Leadership and Networking. Sound familiar? If you would like to know more about their association, you can visit their website at www.nalta.org. I would encourage you to view their membership page as well.

Audrey Atkins
CAPLA President 2004-2006

Now Available On The CAPLA Website!

Master Road Use Agreement and Annotated Notes
CAPLA Broker Documents
CAPLA Conference 2006

May 11–13, 2006
Calgary Stampede Roundup Centre and the Hyatt Regency Hotel

Building Energy Together

The Conference Committee is pleased to announce CAPLA Conference 2006. The Conference has evolved into an event filled with many exciting and new opportunities for learning, networking and discussion. The theme and focus for the Conference is Building Energy Together.

CAPLA represents the land administration professionals in the oil and gas industry. Using the highly skilled members of CAPLA, and collaborating these dynamic individuals with world-class technology and research in the upstream industry, we are Building Energy Together.

CAPLA’s sixth bi-annual Conference was developed with CAPLA members in mind and will provide our 2,100 land administration professionals with the best knowledge and tools available to address the challenges and opportunities in the oil and gas industry. Professional instructors will teach in-depth education sessions, offering our delegates an opportunity to gain superior knowledge.

At each luncheon, a motivational speaker will inspire the attendees and further enhance the delegates learning. On opening night of the Conference, the Networking Reception will provide the delegates with a fantastic evening to socialize with other land administra-

If you are interested in volunteer opportunities with CAPLA Conference 2006, please email Val at Valrie.Anderson@CNRL.com
Board Governance
An Evolutionary Work in Progress

All organizations evolve and in CAPLA’s case the evolution is ongoing; however, the organization has not had any major changes to its governance processes since its inception. Over the past 12 years CAPLA has grown from a small formative group to serving over 2,000+ members. The governance processes put in place 12 years ago do not serve CAPLA well now and do not allow for future growth.

So why change now? CAPLA’s sheer growth to over 2,000 members; the need to move the Board to a policy governance model wherein it drives the future vision of CAPLA; and the use of staff resources to implement operating processes thereby freeing up valuable volunteer resources and reducing volunteer burnout. The Bylaw changes merely reflect these governance changes, allow for more flexible governance processes in the future, and remove a great deal of “Policy” matters from the Bylaws that are better served by ever-evolving Board Policies which will reflect the current needs of CAPLA.

Changes are rarely welcomed by all members of an organization; however, for CAPLA to grow and serve its membership better in the future the proposed governance changes will allow for more efficient and proactive services to its membership.

Frank Nieboer
Governance Consultant

Modifications to 2003 Bylaws of the Canadian Association of Petroleum Land Administration

<table>
<thead>
<tr>
<th>Article</th>
<th>Modification</th>
<th>Rationale for Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1.1</td>
<td>REMOVED</td>
<td>Administration of Process to be performed by Office staff with membership approval governed under Policies as set out and approved by the Board of Directors.</td>
</tr>
<tr>
<td>2.2.3</td>
<td>“the Membership Committee” REMOVED</td>
<td>Administration of Process to be performed by Office staff with membership approval governed under Policies as set out and approved by the Board of Directors.</td>
</tr>
<tr>
<td>2.4</td>
<td>REMOVED</td>
<td>“Honorary Memberships” are to be determined, from time to time, and at any time by the Board of Directors as defined by Policy. Note: An Honorary Member is a non-voting member and as such does not require to be set out in the Bylaws of the Association.</td>
</tr>
<tr>
<td>2.8</td>
<td>“Honorary and” REMOVED</td>
<td>“Honorary Memberships” are to be determined, from time to time, and at any time by the Board of Directors as defined by Policy. Note: An Honorary Member is a non-voting member and as such does not require to be set out in the Bylaws of the Association.</td>
</tr>
<tr>
<td>3.1</td>
<td>“at an annual general meeting or special meeting” REMOVED “by the Board from time to time” ADDED</td>
<td>Membership fees are determined by Policy and should not be reflected within the Association Bylaws.</td>
</tr>
<tr>
<td>5.0 – 5.3</td>
<td>REMOVED</td>
<td>Discipline of Members will be governed by Board Policy.</td>
</tr>
<tr>
<td>6.4</td>
<td>“his” CHANGED TO “his/her”</td>
<td>Grammatical correction.</td>
</tr>
<tr>
<td>7.1</td>
<td>“quarter” CHANGED TO “180 days”</td>
<td>Amended to reflect standard practices for non-profit Associations.</td>
</tr>
<tr>
<td>7.4</td>
<td>“election of Officers and Directors” CHANGED TO “election of the Directors”</td>
<td>Future elections will be held for the position of “Director”. The portfolios and election of Officers will be determined by the Board of Directors upon the first convening of the newly elected Board. Changed to reflect CAPLA’s actual practices.</td>
</tr>
<tr>
<td>9.2</td>
<td>REMOVED</td>
<td>Specific Operating Committees and their Terms of Reference are defined and approved by Board Policy.</td>
</tr>
<tr>
<td>Article</td>
<td>Modification</td>
<td>Rationale for Change</td>
</tr>
<tr>
<td>---------</td>
<td>--------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>9.3</td>
<td>REMOVED</td>
<td>Specific Operating Committees and their Terms of Reference are defined and approved by Board Policy.</td>
</tr>
<tr>
<td>10.0 – 10.1</td>
<td>REMOVED</td>
<td>Specific Operating Committees and their Terms of Reference are defined and approved by Board Policy.</td>
</tr>
<tr>
<td>11.0</td>
<td>“NOMINATING” CHANGED TO “BOARD DEVELOPMENT”</td>
<td>Board restructure model: moving from an Operating Board Governance Structure to a Policy Governance Structure.</td>
</tr>
<tr>
<td>11.1</td>
<td>“Prior to the next annual general meeting, the Vice President shall be responsible for forming and Chairing a Nominating Committee to propose a list of Active Members for election to the Board of Directors.” CHANGED TO “Prior to the next annual general meeting, the Board Development Committee reviews, validates, and puts forward a valid slate for election at the AGM.”</td>
<td>The Board Development Committee is responsible for the nomination process.</td>
</tr>
<tr>
<td>11.2</td>
<td>“prescribed format” ADDED</td>
<td>For clarification purposes.</td>
</tr>
<tr>
<td>12.0 – 12.2.4</td>
<td>REMOVED</td>
<td>Specific Operating Committees and their Terms of Reference are defined and approved by Board Policy.</td>
</tr>
<tr>
<td>13.1</td>
<td>“the Officers of the Association, and” REMOVED</td>
<td>To more clearly define the number of Directors that can make up the Board of Directors.</td>
</tr>
<tr>
<td></td>
<td>“ten (10)” CHANGED TO “thirteen (13)”</td>
<td>To allow for more flexibility in the maximum number of Directors so as to meet CAPLA’s needs as the Association grows.</td>
</tr>
<tr>
<td>13.2</td>
<td>“At the first annual general meeting there shall be elected a President, Treasurer, and three (3) Directors to serve for a two year term and a Vice-President, Secretary and three (3) Directors to serve for a one-year term. Thereafter, the terms of the Officers and Directors shall be two (2) years except for the term of the Past President which shall be one (1) year so as to cause an election to be held every year for a portion of the Board of Directors. A retiring Officer or Director is eligible for re-election provided that the Officer or Director has not served for two (2) consecutive terms on the Board of Directors. Additional Directors, to a maximum of ten (10) Directors, may be elected at a properly convened meeting of the Association and any additional Directors shall serve a term of two (2) years or less, as determined by the Board of Directors, such that approximately one half (1/2) of the Directors will be elected at each annual general meeting. Upon the removal, resignation or end of term of any Director, such Director need not be replaced so long as a minimum of six (6) Directors remain.” CHANGED TO: “The terms of the Directors shall be two (2) years except for the terms of the Vice President, President, and Past President which shall be one (1) year so as to cause an election to be held every year for a portion of the Board of Directors. Directors serve two (2) year terms, and can renew their terms up to two (2) additional terms, excluding Officers while in their position of Officer. Upon the removal, resignation or end of term of any Director, such Director need not be replaced so long as a minimum of six (6) Directors remain.”</td>
<td>To clarify the terms of the individual Directors to align with the new Governance Model as per standard practice of non-profit associations.</td>
</tr>
<tr>
<td>13.3</td>
<td>“Treasurer” REMOVED</td>
<td>Two separate Offices no longer needed, so the two are combined into the more standard position of Secretary/Treasurer.</td>
</tr>
<tr>
<td></td>
<td>“Secretary” CHANGED TO “Secretary/Treasurer”</td>
<td></td>
</tr>
<tr>
<td>13.4</td>
<td>“The power and duties of the Association shall, subject to any restriction imposed or direction given at a general or special meeting, be exercised and performed by the Board of Directors.” CHANGED TO: “The Board has full power and authority over all operations of CAPLA.”</td>
<td>To more clearly define the authority of the Board of Directors.</td>
</tr>
<tr>
<td>Article</td>
<td>Modification</td>
<td>Rationale for Change</td>
</tr>
<tr>
<td>---------</td>
<td>--------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>13.6</td>
<td>“Every member of the Board of Directors of the Association shall be deemed to have assumed office on the express understanding and agreement and condition that every member of the Board of Directors of the Association and his heirs, executors and administrators and estate and effect respectively shall from time to time and at all times be indemnified and saved harmless out of the Association from and against all costs, charges, and expenses whatsoever which such Director sustains or incurs in or about any action, suit or proceedings which is brought, commenced or prosecuted against him for or in respect of any act, deed, matter or thing whatsoever made, done or permitted by him or any other Director in or about the execution of the duties of his or their office, and also from against all other costs, charges and expenses which he sustains or incurs in or about or in relation to the affairs thereof except such costs, charges or expenses as are occasioned by his own willful neglect or default.”</td>
<td>To more accurately reflect the standard practice of obtaining Directors’ Liability Insurance.</td>
</tr>
<tr>
<td>13.7</td>
<td>“his” CHANGED TO “his/her”</td>
<td>Grammatical correction.</td>
</tr>
<tr>
<td>14.1</td>
<td>“The Board of Directors shall meet together to conduct the business of the Association, adjourn and otherwise regulate its meetings as it sees fit. It shall meet on the notice of the President or when any two (2) members thereof request a meeting.”</td>
<td>Changed to reflect CAPLA’s actual practices.</td>
</tr>
<tr>
<td></td>
<td>CHANGED TO: “The Board shall procure Directors Liability Insurance.”</td>
<td></td>
</tr>
<tr>
<td>14.2</td>
<td>“his” CHANGED TO “his/her”</td>
<td>Grammatical correction.</td>
</tr>
<tr>
<td>14.4</td>
<td>“quorum of seven (7) Officers and Directors” CHANGED TO “simple majority”</td>
<td>To reflect the adjusted number of Directors allowed on the Board, and still reflect that a majority is needed to conduct business.</td>
</tr>
<tr>
<td>15.1</td>
<td>“shall” CHANGED TO “may”</td>
<td>Grammatical correction.</td>
</tr>
<tr>
<td>15.1.1</td>
<td>“his” CHANGED TO “his/her”</td>
<td>Grammatical correction.</td>
</tr>
<tr>
<td>16.1 – 16.1.4</td>
<td>REMOVED</td>
<td>All this is covered under 10.5’s (new version of the Bylaws) definition of the authority of the Board of Directors.</td>
</tr>
<tr>
<td>16.2.9 – 16.2.11</td>
<td>REMOVED</td>
<td>Specific Operating Committees and their practices are defined by Board Policy.</td>
</tr>
<tr>
<td>16.2.13</td>
<td>“and status” ADDED</td>
<td>To more accurately reflect actual information needed to be kept the Association.</td>
</tr>
<tr>
<td></td>
<td>“and the date on which the person ceases to become a member” REMOVED</td>
<td></td>
</tr>
<tr>
<td>17.2</td>
<td>“his” CHANGED TO “his/her”</td>
<td>Grammatical correction.</td>
</tr>
<tr>
<td>17.3</td>
<td>“Treasurer” CHANGED TO “Secretary/Treasurer”</td>
<td>To reflect the amalgamated positions of Secretary and Treasurer.</td>
</tr>
<tr>
<td></td>
<td>“The Secretary/Treasurer shall maintain the member roll, have custody of the seal, conduct the correspondence of the Association, issue notices of meetings, keep minutes of all meetings of the Association and the Board of Directors and file the annual return as required by Section 22 (2) of the Societies Act.” ADDED</td>
<td>Does not need to be a separate clause.</td>
</tr>
<tr>
<td>17.4</td>
<td>REMOVED</td>
<td>Added to previous clause.</td>
</tr>
<tr>
<td>17.5</td>
<td>“and shall be responsible for reviewing and recommending changes to the Bylaws” REMOVED</td>
<td>Responsibility for review of the Bylaws will fall under Board Development Committee.</td>
</tr>
<tr>
<td>21.0 – 21.1</td>
<td>ADDED</td>
<td>To reflect the standard practice of having “Robert’s Rules of Order” govern the Association where they do not conflict with CAPLA’s specified Bylaws.</td>
</tr>
<tr>
<td>22.1</td>
<td>“and not otherwise” REMOVED</td>
<td>Clarification purposes only.</td>
</tr>
</tbody>
</table>
Proposed Bylaws

Article I

1.0 NAME
1.1 The name of the Association shall be the “The Canadian Association of Petroleum Land Administration” (hereinafter referred to as the “Association”).

Article II

2.0 MEMBERSHIP
2.1 An “Active Member” in good standing shall be a person who:
2.1.1 is employed in the petroleum industry in activities associated with land administration matters;
2.1.2 has paid in full the annual fees for the Association;
2.1.3 is not under suspension nor been expelled from the Association;
2.2 An “Associate Member” in good standing shall be a person who:
2.2.1 is no longer qualified to maintain an active membership; or
2.2.2 is employed by a post secondary educational institution, governmental agency or other non-commercial group relating to land administration or is enrolled in a post secondary educational program relating to land administration;
2.2.3 has been qualified for membership by current Board policy;
2.2.4 has paid in full the annual fees for the Association;
2.2.5 is not under suspension nor been expelled from the Association.
2.3 Associate Members shall be prohibited from holding office and from voting at meetings of the Association.
2.4 Active Members may nominate and the Board of Directors will vote whether to extend a Lifetime Membership. A Lifetime Member shall be an Active Member of the Association for a minimum of five (5) years and shall have made an exemplary contribution resulting in significant benefits to the Association. A Lifetime Member shall be entitled to all membership privileges of the Association and shall not be required to pay annual membership fees.
2.5 Any Active Member or Associate Member not in good standing under Bylaw 2.1 & 2.2 shall be struck from the member roll unless otherwise decided by the Board of Directors.
2.6 Any Active Member or Associate Member wishing to withdraw from membership may do so upon a notice to the Board of Directors through its Secretary.
2.7 Nomination forms for Lifetime Memberships must be submitted to the Member Services Director and signed by three (3) Active Members of the Association.

Article III

3.0 ASSOCIATION FEES
3.1 An Active Member or Associate Member shall pay to the Association on or before the specified date, such fees as are approved by the Board from time to time.

Article IV

4.0 FISCAL YEAR
4.1 The fiscal year of the Association shall commence on the 1st day of January and finish on the 31st day of December.

Article V

5.0 VOTING
5.1 Active Members in good standing are entitled to vote at all general and special meetings of the Association.
5.2 At any meeting, matters shall be decided on a show of hands unless an Active Member demands a poll. Except for a special resolution, all matters shall be decided by majority vote.
5.3 A poll, if demanded, shall be taken in whatever manner the Chairman sees fit and the result of the poll shall be deemed to be the resolution of the matter for which the poll was demanded. A demand for a poll may be withdrawn by the demanding Active Member.
5.4 In the case of equality in the votes, the Chairman of the meeting is entitled to a casting vote in addition to his/her original vote.
5.5 A special resolution must be decided by a majority of seventy-five percent (75%) of all Active Members present and eligible to vote at a properly convened meeting of the Association.
5.6 Electronic polling is an acceptable voting option, if all confidentiality and security issues are adequately addressed to the satisfaction of the Board of Directors.

Article VI

6.0 ANNUAL GENERAL MEETING
6.1 The annual general meeting of the Association shall be held during the first 180 days of each year, the date, time and place to be decided by the Board of Directors.
6.2 Twenty-one (21) days written notice of the annual general meeting must be given to the Active Members. The notice must specify the date, time and place of the meeting and the general nature of any business or resolution to be transacted at the meeting. The notice of meeting shall also specify the procedure to be followed in submitting nominations for election to the Board of Directors. The omission of giving notice to any Active Member or non-receipt of the notice by the Active Member does not invalidate the meeting or any proceedings thereat.
6.3 Business shall not be transacted at any general meeting unless a quorum of Active Members entitled to vote is present at the meeting. The lesser of one hundred (100) Active Members or one-tenth (1/10th) of all the Active Members entitled to vote shall constitute a quorum.
6.4 The order of business at the annual general meeting shall be:
  * disposal of any unapproved minutes;
  * unfinished business;
  * election of the Directors;
  * approval of financial statements;
  * new business;
  * adjournment.

6.1 In the event that the President or Vice-President shall be absent or elect to vacate the chair or refuse to act, the meeting shall elect a Chairman for the duration of the meeting.

**Article VII**

7.0 SPECIAL MEETINGS

7.1 All meetings other than the annual general meeting shall be called special meetings and as far as is appropriate the Bylaws for the annual general meeting shall apply.

7.2 The Board of Directors may, whenever appropriate, and shall, upon a requisition in writing by Active Members representing not less than twenty percent (20%) of the total Active Members of the Association, convene a special meeting.

7.3 All such requisitions shall set forth the matters proposed to be considered at the special meeting. Only those matters set forth may be considered at the meeting.

**Article VIII**

8.0 COMMITTEES

8.1 The Board of Directors may delegate, whenever appropriate, any of its powers to committees consisting of one or more persons and may from time to time revoke such delegation.

**Article IX**

9.0 BOARD DEVELOPMENT COMMITTEE

9.1 Prior to the next annual general meeting, the Board Development Committee reviews, validates, and puts forward a valid slate for election at the AGM.

9.2 Nominations may be submitted, in written prescribed format, by any Active Member and signed by two (2) Active Members of the Association and the nominee to the attention of the Secretary and delivered to CAPLA business office. Nominations must be received by the Secretary at least forty-five (45) days prior to the annual general meeting.

**Article X**

10.0 BOARD OF DIRECTORS

10.1 Until otherwise determined by resolution at a properly convened meeting of the Association, the Board of Directors shall consist of a minimum of six (6) and a maximum of thirteen (13) Directors.

10.2 The terms of the Directors shall be two (2) years except for the terms of the Vice President, President, and Past President which shall be one (1) year so as to cause an election to be held every year for a portion of the Board of Directors. Directors serve two (2) year terms, and can renew their terms up to two (2) additional terms, excluding Officers while in their position of "Officer". Upon the removal, resignation or end of term of any Director, such Director need not be replaced so long as a minimum of six (6) Directors remain.

10.3 The Officers of the Association shall be:
  * President
  * Vice-President
  * Secretary/Treasurer
  * Past President

10.1 The Officers of the Association will be selected from within the elected Directors at the first Board Meeting held after the AGM.

10.2 The Board has full power and authority over all operations of the Association.

10.3 All members of the Board of Directors shall serve without compensation.

10.4 The Board shall procure and maintain Directors Liability Insurance.

10.5 The Association may, by special resolution at a special meeting, remove any member of the Board of Directors before the expiration of his/her term and appoint another Active Member in his/her place, to serve the remainder of the removed Director’s term.

10.6 Where a vacancy on the Board of Directors occurs pursuant to Article XV, the remaining members of the Board of Directors may appoint an Active Member to serve the remainder of the departing Officer or Director’s term.

**Article XI**

11.0 BOARD OF DIRECTORS MEETING

11.1 The Board of Directors shall meet at the call of the President and shall convene no fewer than four (4) times a year.

11.2 The President shall be Chairman of the meeting. In his/her absence or whenever he vacates the chair during the course of the meeting, the Vice-President shall act as the Chairman. In the absence of both the President and Vice-President, the remaining members present shall appoint a Chairman among themselves.

11.3 Matters considered at a Board of Directors meeting shall be decided by simple majority except as required by Clause 5.2. A resolution in writing signed by the majority of the members of the Board of Directors shall have the same effect as a resolution passed at a duly convened meeting. Issuing a resolution via email and requesting a response by a specified date is acceptable and that no response shall be deemed an affirmative vote.

11.4 Business shall not be transacted at any meeting of the Board of Directors unless a simple majority is present.

**Article XII**

12.0 VACATING OFFICE

12.1 The office of a member of the Board of Directors may be vacated if the member:

12.2 by notice to the Association resigns his/her office; or
12.3 is in arrears more than ninety (90) days of any contribution, levy or assessment required to be made by him as a Active Member; or
12.4 is found lunatic or becomes of unsound mind, or is the subject of a Certificate of Incapacity issued under the Mental Health Act; or
12.5 is convicted of an indictable offense for which he is liable to imprisonment; or
12.6 is absent from meetings of the Board of Directors for three (3) consecutive meetings occurring over a period of not less than two (2) months office; or
12.7 ceases to qualify as a Active Member pursuant to Article II or;
or
12.8 is disciplined pursuant to Article V.

Article XIII

13.0 DUTIES OF THE BOARD OF DIRECTORS
13.1 The Board of Directors shall:
13.1.1 arrange, conduct and control such business, educational offerings, certification and social events that may be agreeable and of benefit to the members of the Association.
13.1.2 determine by resolution from time to time, the manner and which officers shall have authority to sign cheques, drafts, notes and other instruments and documents not required to be under corporate seal.
13.1.3 keep a bank account in the name of the Association at such bank as may be determined. The signing officers shall be authorized for and in the name of the Association to make, draw, accept, endorse, sign and execute cheques, promissory notes, bills of exchange for the payment of money and other instruments, whether negotiable or not, and agreements obligating the Association to the bank.
13.1.4 cause proper books of account to be kept in respect of all sums of money received and expended by it and the matters in respect of which receipt and expenditure shall take place.
13.1.5 maintain financial records of all the assets, liabilities and equity of the Association and prepare proper accounts for each annual general meeting.
13.1.6 prepare an annual forecast of receipts and expenditures.
13.1.7 make available at reasonable hours the books of account and other records of the Association for inspection by the Active Members upon written notice delivered by either post or email to the attention of the Secretary.
13.1.8 maintain an updated copy of the Bylaws of the Association available for inspection and reference by the Active Members.
13.1.9 cause minutes to be kept of all meetings of the Association and of the Board of Directors.
13.1.10 keep an updated register for the Association containing the full name and address of each member, the date on which the person became a member, the type and status of membership.

Article XIV

14.0 DUTIES OF OFFICERS
14.1 The President shall be ex-officio a member of all committees and shall preside at all meetings of the Association and of the Board of Directors and shall have general supervision of the affairs of the Association.
14.2 The Vice-President shall perform all the duties of the President in his/her absence.
14.3 The Secretary/Treasurer shall collect all dues and income for deposit and shall keep accounts of the Association and prepare such financial reports as may be required. The Secretary/Treasurer shall maintain the member roll, have custody of the seal, conduct the correspondence of the Association, issue notices of meetings, keep minutes of all meetings of the Association and the Board of Directors and file the annual return as required by Section 22 (2) of the Societies Act.
14.4 The Past President shall perform an advisory function.

Article XV

15.0 BORROWING POWERS
15.1 The Board of Directors may borrow or raise or secure the repayment of such sum or sums in such manner and upon such terms and conditions in all respects as it sees fit provided that a special resolution specifying the amount and purpose of such borrowing has been approved at a general or special meeting of the Association.

Article XVI

16.0 AUDIT OF ACCOUNTS
16.1 The accounts of the Association shall be audited annually by an auditor appointed by the Board of Directors, which auditor may be a member of the Association not on the Board of Directors.
16.2 The auditor shall prepare a report for presentation to the Members of the Association at the next annual general meeting.

Article XVII

17.0 COMMON SEAL
17.1 The Association shall have a common seal which shall be adopted by resolution and which shall only be used or affixed to an instrument signed by two (2) officers of the Association.

Article XVIII

18.0 ROBERT’S RULES OF ORDER
18.1 The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

Article XIX

19.0 AMENDMENT OF BYLAWS
19.1 These Bylaws, or any of them, may be added to, amended or repealed by special resolution of the Association.
CAPLA Governance Model and Change

A Special Meeting was held on Monday, November 21, 2005 to approve the Proposed Bylaws. Those in attendance were unable to vote as CAPLA did not have a quorum to conduct a formal vote. To this end, the CAPLA Board of Directors will be providing a second opportunity for the membership to approve the Proposed Bylaws. The date of the vote will be Monday, January 30, 2006. Please watch the CAPLA website for further details.

Overview of CAPLA Board Changes

There are two main types of governance models in the not-for-profit sector: Operational (Working) and Policy (Strategic). Operational Boards require that Board members be involved in determining the Vision, Mission and Strategic Direction of the overall organization, in addition to overseeing the functioning of various committees through their roles as Chairs. Policy Boards focus on setting policy and overseeing the ongoing development of the Vision, Mission and Strategic Direction of the organization. The operational side of Policy Boards is delegated to and managed by an Executive Director (now commonly called a CEO in most not-for-profit sectors) or by an Operational Committee. In both cases the Executive Director or the Operational Committee work with a team of a few paid staff and many committee volunteers.

CAPLA’s governance for the past 12 years has been based on an “Operational” Board Governance Model. The current Board of Directors has been involved in setting policy as well as overseeing the functioning of various committees. Over the past year, the Board of Directors has worked with Frank Nieboer, a Governance Consultant, to review the current structure and to develop a plan to re-structure CAPLA’s governance to a Policy Board Governance Model. This change will help address issues such as volunteer burnout and succession recruitment planning which are critical to the overall success of attracting new and visionary thinkers to the Board. In addition, policies that currently reside within the Bylaws will be moved into a Policy Charter that will allow CAPLA the flexibility to be both proactive and reactive to an ever-changing environment. The Bylaws will then provide the ‘legal’ framework for the organization.

It is the intent of the current Board of Directors to begin the process of policy development in order to move from an Operational Board to a Policy Board. In the interim, CAPLA’s Board of Directors will be a hybrid of sorts as we continue to grow. The development and approval of the Proposed Bylaws is a step in this direction in order to separate the legal portion of the current Bylaws from the policy segment that will be developed under the Policy Charter. Board member roles and roles under the operational side of CAPLA will be re-defined. Committees, task forces and volunteers will continue to be critical to the success of our organization. The Board’s role will be to provide strategic direction, develop policy and terms of reference for those committees and to maintain the overall health of the organization.

We ask for your support with these transitional challenges and hope that you, the members, will feel as excited about the growth as the Board members are. The opportunity to volunteer, chair a committee or become a member of the Board are vast and rewarding.

Congratulations to this year’s Myra Drumm Award Recipients – Elaine Liddiard (Mount Royal College) and Myra Taypotat (SAIT)
Trespass on Undisposed Crown Rights

Elimination of Cost Deductions

Trespass on Crown minerals occurs when a company drills into or produces Crown minerals without a lease or other authorization from the Crown. Whether trespass is deliberate or by mistake (and the department will not judge or differentiate), the result is the same – Albertans may be deprived of the benefit they’re entitled to from the minerals trespassed upon.

Trespass on Crown minerals can result in revenue loss to the Government as a direct result of the wrong-ful recovery of minerals that belong to Albertans or as a result of lower bonuses paid for Crown mineral agreements based on knowledge gained about the resources.

The deductions that may currently be claimed in determining the compensation to be paid to the Crown for trespass also run counter to the principle that trespassing parties should not be allowed to benefit from their misconduct.

Section 14 of the Energy Statutes Amendment Act, 2003 was recently proclaimed and amended section 55 of the Mines and Minerals Act (refer to IL 2005-25). As a result, the department replaced Information Letter (IL) 2004-21 with IL 2005-26 ‘Trespass on P&NG and Oil Sands Rights’ to inform industry that any trespass occurring on or after November 1, 2005 will not be allowed cost deductions for compensation for unauthorized taking of Crown minerals. A copy of IL 2005-26 ‘Trespass on P&NG and Oil Sands Rights’ can be obtained at: http://inform.energy.gov.ab.ca/il/Documents/Published/IL-2005-26.pdf.

Grace Matias
Manager, Crown Equity
Tenure Business Unit

Phone: (780) 422-9395
Fax: (780) 422-0382
E-mail: Grace.Matias@gov.ab.ca

Also refer to:

- Road Allowance Illustrations: http://www.energy.gov.ab.ca/docs/tenure/pdfs/FAQTrespass.pdf

Whether trespass is deliberate or by mistake (and the department will not judge or differentiate), the result is the same – Albertans may be deprived of the benefit they’re entitled to from the minerals trespassed upon.
ISC Launches Easier Alternative for Saskatchewan Land Registry Transactions

ISC is in the early stages of rolling out an alternative method to submit Saskatchewan Land Registry transactions online that will provide real-time validation of data. Online Submission (OLS) is an improved alternative to the current forms-based packet submission process that is easier, faster and better when submitting information to ISC.

With an objective to greatly increase the accuracy of information that enters Saskatchewan’s LAND System, OLS will result in decreased rejections, faster packet preparation time and will help ensure users provide the right information the first time.

“We are extremely pleased with the success of this initiative to date,” says Mark MacLeod, ISC President and CEO. “The creation of this tool was completely driven by the requirements of a core customer group we worked closely with over the last year and the final product shows us that we were able to create a successful and effective partnership in its design and value. OLS will impact regular users of the Land Registry in a very positive way.”

To ensure business and functional requirements of customers were met, the core customer working team included Jonathan Chapman of Legacy Land and Title Company Inc. representing Husky Oil.

ISC conducted a pilot project with a select customer group throughout the summer. Currently, OLS includes Title Transfer, Interest Discharge, Interest Registration and Transform transactions. Approximately 30 users worked with OLS for 3 months, which resulted in tremendous improvements in completing successful transactions.
“As OLS includes many validations on the data entered in the submission process,” says Jason Fiske, Marketing Consultant for ISC, “we’ve designed the tool so that it will flag a great deal of discrepancies or errors in the information prior to the user submitting the packet. This greatly eliminates the number of rejections which results in decreased rework and expense for users of the Land Registry.”

ISC is currently in the process of a larger rolling out OLS in a phased approach, providing training for regular users of the Land Registry at no charge. ISC has scheduled a number of representatives from the Oil and Gas industry in sessions held in Calgary in January of 2006. The corporation is currently contacting users of the system to schedule sessions throughout both Saskatchewan and Alberta. Users will be given access to OLS once they’ve completed the training session.

Intended for regular users of Land Registry transactions, other benefits and enhancements realized with OLS include:

- The ability to assign digital copies of authorizations and attachments across multiple packets and applications within the system;
- A management system of all packets in draft, pending, registered and rejected status. If rejected, users will have the ability to simply make corrections to a copy of the rejected packet and submit it again online under a new packet number;
- Errors within the fields of the OLS will be identified upon validation with the LAND database throughout the packet creation process to ensure prevention rejections;
- An intuitive and easy workflow makes it easy to transition to each step required to complete the transaction.

The launch and implementation of the new Online Submission tool is an initiative that has received detailed attention. “We realize that users of the Land Registry have been exposed to significant change in the last three years,” said MacLeod. “Although using OLS is not mandatory and is not a significant change in current concepts, ISC will be very diligent in ensuring that we can help users prepare their work environments for OLS to ensure that our stakeholders are able to use the tool to complete their work faster and more accurately.”

Be sure to visit ISC.ca in the months to come to receive updates and details regarding the launch of OLS.
SECOND ANNUAL CAPLA/IRWA

SKI TRIP
At
LAKE LOUISE

Friday,
March 3, 2006

FURTHER DETAILS WILL BE AVAILABLE ON CAPLA/IRWA WEBSITES IN DECEMBER
2005 Keyword Search Project

The NEXUS Committee is pleased to announce the completion of the Keyword Search Project in 2005. CAPLA Members will now be able to search past issues of the NEXUS publication to find articles via the website using specific search words relevant to the type of articles requested. I would like to extend a thank you to the volunteers that worked on the project for their time and effort.

Melissa Sadal

UPCOMING EVENTS:

January 12, 2006
NEXUS Deadline for February Issue

January 30, 2006
Lunch Meeting

January 31, 2006
Membership Renewal Deadline

February 2006
Election Nomination Deadline TBA

March 3, 2006
CAPLA/IRWA Ski Trip
at Lake Louise

April 5, 2006
Annual General Meeting
Lunch Meeting

May 11, 12 & 13, 2006
CAPLA Conference
“Building Energy Together”

Watch for details of all posted events on the CAPLA website and in upcoming editions of The NEXUS!